

# Software Features

Vix Resources offers four core products which help our clients manage the travel and accommodation requirements for their remote workforce more efficiently.

## / **SAM**

Core product to our suite

## / **Workflow**

Request & approve travel & accommodation

## / **Workforce Reporting**

Over 200 reports available

## / **Workforce Kiosk**

Itinerary Mobile app

**VIX**  
RESOURCES

**/ Automate complex workforce management**

**/ Comprehensive workforce reporting**

**/ Control travel & accomodation assets**

**/ Maximise efficiency and cost savings**

**People Management**

**Accomodation**

**Reporting**

**Rosters**

**Travel**



**SAM**

**Workflow**

**Workforce Reporting**

**Workforce Kiosk**



**Camp Administrators**

**Business Management**

**Finance and Human  
Resource Teams**

**Travel and  
Accommodation  
Coordinators**

## Workforce SAM

We like to call it the engine room.

SAM manages three key things – People, Travel and Accommodation, and is the core component of the application suite.

SAM manages the travel and accommodation requirements for the remote workforce, but more than that, it assists with strategic decision making.

Thanks to SAM, Facilities Management are able to ensure that rooms are allocated correctly and are cleaned as contracted.

Business Managers have increased visibility of their remote mine site operation and can run a variety of reports to extract useful business intelligence. These insights help clients to make informed decisions about how to best utilise their resources.

Human Resources now has confidence that key personnel concerns are managed effectively. For example, fatigue issues can be overseen using roster configuration.

Finance also benefit as department, cost code and employer information is captured for each traveller, making reporting a straightforward process.

With SAM, you can't have a booking without being assigned a room, and this allows you to successfully manage your camp occupancy, know your meal forecast and manage the check-in and check-out process.

## Workforce Workflow

Workflow is a web-based request system which is configured to meet your sites travel and accommodation requirements. You may submit a travel, roster or leave request which can flow through an approval path, then progress to a complete travel and accommodation booking in SAM. There is online tracking and email notification which provide transparency at all stages of the process.

## Workforce Reporting

Workforce Reporting provides insight into the workforce and allows you to make strategic decisions on assets and process. With a library of over 200 reports, there is a wealth of insight available to meet your needs. For example, you can run an On Site Report and automatically distribute to the required parties which is vital in an emergency situation. You can generate reports about Mandays, Room Occupancy & Transports, all of which assist at End of Month. There are reports for Manifests, Arrivals, Departures, Cleaning, Billing, KPI's, Drug & Alcohol, Rosters, Department and Cost Codes. Reports can be put on a schedule ensuring that the right information is delivered at the right time to the right people.

## Workforce Kiosk

Workforce Kiosk provides the FIFO traveller with easy access to their upcoming site travel bookings. It's integrated with SAM which means any booking recorded in SAM is available on the traveller's mobile device, whether a single booking or ongoing roster bookings. They also have the option to share their itinerary. The app is available on both Apple and Android platforms.

## How is this software used?

This software is used by various departments and stakeholders in the workplace.

The Travel & Accommodation team use this software to manage how the traveller gets to/from work and where they stay whilst at work.

The HR and Finance teams will use it for their vested interest in workforce movements & associated costs.

The traveller uses it to stay informed and know that their travel and accommodation needs have been met.

Facility Management companies use the software to gain an understanding of who is checking into the facility, generate cleaning and meal requirements.

Airlines also use the software to generate passenger manifests.

## How does the software work?

All applications are cloud based & can be accessed anywhere with internet access.

The Workforce Kiosk app is designed for small devices (phones, tablets).

## Who is the software designed for?

This software has been designed for remote workforce locations with a FIFO, DIDO or BIBO type workforce. Vix Resources work closely with our clients to build a software suite which makes workforce logistics management as efficient and streamlined as possible, delivering a complete people movement system.

## What benefits does this software deliver?

Efficiency and visibility of the management of the remote workforce.

The products provide excellent FIFO management in an environment which is simple to use and easy to maintain. Reports are readily available and data can be provided quickly. We have a 24/7 Helpdesk which responds within industry standard guidelines and works for prompt resolution to issues, and we are constantly striving to deliver quality, innovation and transparency to our clients.

## So what's next?

We are continually working on a roadmap of future developments. At Vix Resources, we are continually striving for innovation and we work with our clients to determine the path our applications take. We also work with our clients to design and develop software and reports so that they can access the precise information they require.

**“I travel to many different sites and having the Workforce Kiosk app makes it easy for me to see when my bookings have been made” RD**

**“Very excited to use this function – it will be of great assistance to myself and the Travel Team during flight delays”  
Feedback on the SMS Function in SAM**